2019-2020 TAX PLANNING GUIDE

Year-round strategies to make the tax laws work for you

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Dear Clients and Friends,

Although you can’t avoid taxes, you can take steps to minimize them. This requires proactive tax planning — estimating your tax liability, looking for ways to reduce it and taking timely action.

To help you identify strategies that might work for you in 2019, we’re pleased to present this tax planning guide. It provides a refresher on some of the most significant changes that generally went into effect last year under the Tax Cuts and Jobs Act (TCJA) — and their potential impact on tax planning. It also shows how various strategies apply to different situations, and presents charts, rate schedules and case studies to help you understand the specifics of tax planning. We invite you to look through it and note the sections or strategies that apply to your situation. Then let us know if you have any questions about what it covers.

Understanding the ins and outs of the TCJA and determining which steps to take isn’t easy. That’s why it’s important to work with an advisor who understands its complexities and is well versed in the full range of actions you can take to save tax. We can provide the advice you need, based on our deep knowledge of tax law, including the TCJA, and our years of experience in helping clients like you minimize taxes.

We would welcome the opportunity to help you map out a tax plan that takes full advantage of all strategies available to you. Please contact us at your earliest convenience to discuss how we can help you develop a tax plan for 2019 and beyond. Most tax reduction strategies must be implemented by Dec. 31 — and some even earlier. So the sooner you call, the better.

We look forward to working with you to maximize your tax savings.

Best regards,

LANDMARK
CERTIFIED PUBLIC ACCOUNTANTS
Last year, most of the provisions of the massive Tax Cuts and Jobs Act (TCJA) went into effect. They included small income tax rate reductions for most individual tax brackets and a substantial reduction for corporations. The TCJA also provided a large tax deduction for owners of pass-through entities, doubled the standard deduction and child credits, and significantly increased exemptions for the individual alternative minimum tax (AMT) and the estate tax.

But it wasn’t all good news for taxpayers. The TCJA also eliminated or limited many tax breaks, and much of the tax relief provided is only temporary (unless Congress acts to make it permanent).

What does this mean? Tax planning is as essential as ever.

This guide provides an overview of the most consequential changes under the TCJA and other key tax provisions you need to be aware of. It offers a variety of strategies for minimizing your taxes in the current tax environment. Use it to work closely with your tax advisor to identify the best strategies for your particular situation. He or she also can keep you apprised of any new tax law developments that occur this year that might affect you.

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Deductions aren’t what they once were, but tax-saving opportunities remain

For many taxpayers, deductions aren’t as powerful as they used to be, before several significant Tax Cuts and Jobs Act (TCJA) provisions went into effect last year. For example, the TCJA generally reduced tax rates, and deductions save less tax when rates are lower. The TCJA also reduced or eliminated many deductions. But proper timing of deductible expenses can still help maximize your tax savings. So can taking advantage of other breaks related to your home and your health care.

**Standard deduction vs. itemizing**

Taxpayers can choose to either itemize certain deductions or take the standard deduction based on their filing status. Itemizing deductions when the total will be larger than the standard deduction saves tax, but it makes filing more complicated.

The TCJA nearly doubled the standard deduction for each filing status. Those amounts are to be annually adjusted for inflation through 2025, after which they’re scheduled to drop back to the amounts under pre-TCJA law. (See Chart 1 for 2019 amounts.)

The combination of a higher standard deduction and the reduction or elimination of many itemized deductions means that some taxpayers who once benefited from itemizing are now better off taking the standard deduction.

**State and local tax deduction**

Through 2025, your entire itemized deduction for state and local taxes — including property tax and the greater of income or sales tax — is limited to $10,000 ($5,000 if you’re married filing separately).

Deducting sales tax instead of income tax may be beneficial if you reside in a state with no, or low, income tax or you purchased a major item, such as a car or boat.

**Home-related breaks**

Consider both deductions and exclusions in your tax planning:

**Property tax deduction.** As noted earlier, through 2025 your property tax deduction is subject to the limit on deductions for state and local taxes.

**Mortgage interest deduction.** You generally can claim an itemized deduction for interest on mortgage debt incurred to purchase, build or improve your principal residence and a second residence. Points paid related to your principal residence also may be deductible. Through 2025, the TCJA reduces the mortgage debt limit from $1 million to $750,000 for debt incurred after Dec. 15, 2017, with some limited exceptions.

**Home equity debt interest deduction.** Through 2025, the TCJA effectively limits the home equity interest deduction to debt that would qualify for the home mortgage interest deduction. (Under pre-TCJA law, interest was deductible on up to $100,000 of home equity debt used for any purpose, such as to pay off credit card debt or to buy a car.)

**Home office deduction.** If you’re an employee and work from home, home office expenses aren’t deductible through 2025, because of the suspension of miscellaneous itemized deductions subject to the 2% of adjusted gross income floor. (If you’re self-employed, you may still be able to deduct home office expenses. See Case Study 5 on page 11.)

**Personal casualty and theft loss deduction.** Through 2025, this itemized deduction is suspended except if the loss was due to an event officially declared a disaster by the President.

**Rental income exclusion.** If you rent out all or a portion of your principal residence or second home for less than 15 days, you don’t have to report the income. But expenses directly associated with the rental, such as advertising and cleaning, won’t be deductible.

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Home sale gain exclusion. When you sell your principal residence, you can exclude up to $250,000 of gain ($500,000 for married couples filing jointly) if you meet certain tests.

Warning: Gain that's allocable to a period of “nonqualified” use generally isn’t excludable.

Loss deduction. If you sell your home at a loss and part of your home is rented out or used exclusively for your business, the loss attributable to that portion may be deductible.

Moving expenses. Through 2025, work-related moving expenses are deductible only by active-duty members of the Armed Forces (and their spouses or dependents) who move because of a military order that calls for a permanent change of station. (If you’re eligible, you don’t have to itemize to claim this deduction.)

Charitable donations
Donations to qualified charities are generally fully deductible — but only if you itemize deductions. If itemizing no longer will save you tax because of the increased standard deduction, you won’t get a federal income tax benefit from charitable gifts. However, you might benefit from “bunching” donations into alternating years if your total itemized deductions in those years would then surpass your standard deduction. You can then itemize just in those years.

For large donations, discuss with your tax advisor which assets to give and the best ways to give them. For example, appreciated publicly traded stock you’ve held more than one year can make one of the best charitable gifts because you can deduct the current fair market value and avoid the capital gains tax you’d pay if you sold the property. You can enjoy the capital gains tax savings whether or not you itemize deductions.

Tax-advantaged saving for health care
You may be able to save taxes without having to worry about the medical expense deduction floor (see “What’s new!” above) by contributing to one of these accounts:

HSA. If you’re covered by a qualified high-deductible health plan, you can contribute pretax income to an employer-sponsored Health Savings Account — or make deductible contributions to an HSA you set up yourself — up to $3,500 for self-only coverage and $7,000 for family coverage (plus $1,000 if you’re age 55 or older) for 2019. HSAs can bear interest or be invested, growing tax-deferred similar to an IRA. Withdrawals for qualified medical expenses are tax-free, and you can carry over a balance from year to year, allowing the account to grow.

FSA. You can redirect pretax income to an employer-sponsored Flexible Spending Account up to an employer-determined limit — not to exceed $2,700 in 2019. The plan pays or reimburses you for qualified medical expenses. What you don’t use by the plan year’s end, you generally lose — though your plan might allow you to roll over up to $500 to the next year. Or it might give you a 2½-month grace period to incur expenses to use up the previous year’s contribution. If you have an HSA, your FSA is limited to funding certain permitted expenses.

Alternative minimum tax
Before timing deductions, consider the AMT — a separate tax system that disallows some tax deductions, such as for state and local taxes, and treats certain income items differently, such as incentive stock option exercises. You must pay the AMT if your AMT liability exceeds your regular tax liability.

The TCJA substantially increases the AMT exemptions through 2025. (See Chart 7 on page 16.) Combined with other TCJA changes, the result is that very few taxpayers will be at AMT risk. Your tax advisor can help you determine if you’re among the small number of taxpayers who need to plan for the AMT.
While the Tax Cuts and Jobs Act (TCJA) has reduced or eliminated many tax breaks for the next several years, most child- and education-related breaks remain intact. Some have even been enhanced. Be sure you and your family take advantage of available credits, deductions and other tax-saving opportunities to make saving taxes a family tradition.

Child, dependent and adoption credits
Through 2025, the TCJA expands tax credits for families, doubling the child credit and adding a “family” credit for dependents who don’t qualify for the child credit. Tax credits reduce your tax bill dollar for dollar, so for many taxpayers these expanded credits will make up for the TCJA’s suspension of dependency exemptions:

- For each child under age 17 at the end of 2019, you may be able to claim a $2,000 credit. The credit still phases out for higher-income taxpayers (see Chart 2), but the income ranges are much higher than before the TCJA. So more taxpayers are now benefiting from the credit.

- For each qualifying dependent other than a qualifying child (such as a dependent child age 17 or older or a dependent elderly parent), a $500 family credit is now available. But it’s also subject to the income-based phaseout.

If you adopt in 2019, you may qualify for the adoption credit — or for an employer adoption assistance program income exclusion. Both are $14,080 for 2019, but the credit is also subject to an income-based phaseout. (See Chart 2.)

Dependent care breaks
A couple of tax breaks can help offset the costs of dependent care:

- **Tax credit.** For children under age 13 or other qualifying dependents, you may be eligible for a credit for a portion of your dependent care expenses. Generally, the credit equals 20% of the first $3,000 of qualified expenses for one child or 20% of up to $6,000 of such expenses for two or more children. So, the maximum credit is usually $600 for one child or $1,200 for two or more children.

- **FSA.** For 2019, you can contribute up to $5,000 pretax to an employer-sponsored child and dependent care Flexible Spending Account. The plan pays or reimburses you for these expenses. You can’t claim a tax credit for expenses reimbursed through an FSA.

**“Kiddie tax”**
The “kiddie tax” generally applies to most unearned income of children under age 19 and of full-time students under age 24 (unless the students provide more than half of their own support from earned income). Before 2018, unearned income subject to the kiddie tax was generally taxed at the parents’ tax rate.

Through 2025, the TCJA makes the kiddie tax harsher. Now a child’s unearned income beyond $2,200 (for 2019) will be taxed according to the tax brackets used for trusts and estates, which for 2019 are taxed at the highest marginal rate of 37% once taxable income exceeds $12,750. (See Chart 9 on page 16.) In contrast, for a married couple filing jointly, the 37% rate doesn’t kick in until their 2019 taxable income tops $612,350. In other words, children’s unearned income often will be taxed at higher rates than their parents’ income.

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### Chart 2 Child and education breaks:

<table>
<thead>
<tr>
<th>Tax break</th>
<th>MAGI phaseout range</th>
<th>Single / Head of household</th>
<th>Married filing jointly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child credit</td>
<td>$200,000 – $240,000</td>
<td>$211,160 – $251,160</td>
<td>$400,000 – $440,000</td>
</tr>
<tr>
<td>Adoption credit</td>
<td>$80,000 – $90,000</td>
<td>$160,000 – $180,000</td>
<td></td>
</tr>
<tr>
<td>American Opportunity credit</td>
<td>$58,000 – $68,000</td>
<td>$116,000 – $136,000</td>
<td></td>
</tr>
<tr>
<td>Lifetime Learning credit</td>
<td>$70,000 – $85,000</td>
<td>$140,000 – $170,000</td>
<td></td>
</tr>
<tr>
<td>Student loan interest deduction</td>
<td>$95,000 – $110,000</td>
<td>$190,000 – $220,000</td>
<td></td>
</tr>
</tbody>
</table>

Assumes one child or student. Amounts may vary for more than one child or student. Other rules and limits might reduce the break.

* Modified adjusted gross income.

* These ranges also apply to married taxpayers filing separately, except that separate filers aren’t eligible for the American Opportunity or Lifetime Learning credit or the student loan interest deduction.
**529 plans**

If you’re saving for education expenses, consider a Section 529 plan. You can choose a prepaid tuition plan to secure current tuition rates or a tax-advantaged savings plan to fund education expenses:

- Although contributions aren’t deductible for federal purposes, any growth is tax-deferred. (Some states do offer breaks for contributing.)
- Distributions used to pay qualified postsecondary school expenses (such as tuition, mandatory fees, books, supplies, computer equipment, software, Internet service and, generally, room and board) are income-tax-free for federal purposes and typically for state purposes as well, making the tax deferral a permanent savings.
- The TCJA permanently allows tax-free distributions for elementary and secondary school tuition of up to $10,000 per year per student.
- The plans usually offer high contribution limits, and there are no income limits for contributing.
- There’s generally no beneficiary age limit for contributions or distributions.

But the $2,000 contribution limit is low, and it’s phased out based on income. (See Chart 2.) Also, contributions can generally be made only for beneficiaries under age 18. When the beneficiary turns age 30, the ESA generally must be distributed within 30 days, and any earnings may be subject to tax and a 10% penalty.

**Education credits and deductions**

If you have children in college now, are currently in school yourself or are paying off student loans, you may be eligible for a credit or deduction:

- **American Opportunity credit.** The tax break covers 100% of the first $2,000 of tuition and related expenses and 25% of the next $2,000 of expenses. The maximum credit, per student, is $2,500 per year for the first four years of postsecondary education.

- **Lifetime Learning credit.** If you’re paying postsecondary education expenses beyond the first four years, you may benefit from the Lifetime Learning credit (up to $2,000 per tax return).

- **Student loan interest deduction.** If you’re paying off student loans, you may be able to deduct the interest. The limit is $2,500 per tax return.

**Warning:** Income-based phaseouts apply to these breaks. (See Chart 2.) If your income is too high for you to qualify, your child might be eligible.

**ABLE accounts**

Achieving a Better Life Experience accounts offer a tax-advantaged way to fund qualified disability expenses for a beneficiary who became blind or disabled before age 26. For federal purposes, tax treatment is similar to that of Sec. 529 college savings plans.

Under the TCJA, through 2025, 529 plan funds can be rolled over to an ABLE account without penalty if the ABLE account is owned by the beneficiary of the 529 plan or a member of the beneficiary’s family. Such rolled-over amounts count toward the overall ABLE account annual contribution limit ($15,000 for 2019).
When it comes to investing, the focus is often on returns — without regard to their potential tax impact. Because tax rates have continued to be relatively low, it’s not surprising that there’s been more focus on stock market volatility than on tax consequences. But, while the Tax Cuts and Jobs Act (TCJA) didn’t change the long-term capital gains rates, its changes to ordinary-income tax rates and tax brackets do affect the tax you pay on investments. So it’s time to take another look at the impact of taxes on your portfolio.

**Capital gains tax and timing**

Although time, not timing, is generally the key to long-term investment success, timing can have a dramatic impact on the tax consequences of investment activities. Your long-term capital gains rate can be as much as 20 percentage points lower than your ordinary-income tax rate, even with the reductions to most ordinary-income rates under the TCJA. The long-term gains rate applies to investments held for more than 12 months and remains at 15% for middle-bracket taxpayers. A 20% long-term capital gains rate still applies to higher-income taxpayers.

Because of TCJA-related changes to the brackets, through 2025, the 20% rate kicks in before the top ordinary-income rate does. (See Chart 3 at right and Chart 7 on page 16.) Higher rates also still apply to certain types of assets. (See Chart 3.) But taxpayers in the bottom two brackets generally continue to enjoy a 0% long-term capital gains rate.

Holding on to an investment until you’ve owned it more than one year may help substantially cut tax on any gain. Here are some other tax-saving strategies related to timing:

**Use unrealized losses to absorb gains.** To determine capital gains tax liability, realized capital gains are netted against realized capital losses. Both long- and short-term gains and losses can offset one another. If you’ve cashed in some big gains during the year and want to reduce your 2019 tax liability, look for unrealized losses in your portfolio and consider selling them before year end to offset your gains.

**Avoid wash sales.** If you want to achieve a tax loss with minimal change in your portfolio’s asset allocation, consider the wash sale rule. It prevents you from taking a loss on a security if you buy a substantially identical security (or an option to buy such a security) within 30 days before or after you sell the security that created the loss. You can recognize the loss only when you sell the replacement security.

Fortunately, there are ways to avoid triggering the wash sale rule and still achieve your goals. For example, you can immediately buy securities of a different company in the same industry or shares in a mutual fund that holds securities much like the ones you sold. Or, you can wait 31 days to repurchase the same security. Alternatively, before selling the security, you can purchase additional shares of that security equal to the number you want to sell at a loss, and then wait 31 days to sell the original portion.

**Swap your bonds.** With a bond swap, you sell a bond, take a loss and then immediately buy another bond of similar quality and duration from a different issuer. Generally, the wash sale rule doesn’t apply because the bonds aren’t considered substantially identical. Thus, you achieve a tax loss with virtually no change in economic position.

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**CHART 3**

**What’s the maximum 2019 capital gains tax rate?**

<table>
<thead>
<tr>
<th>Type of gain</th>
<th>Rate¹</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short-term (assets held 12 months or less)</td>
<td>Taxpayer’s ordinary-income tax rate</td>
</tr>
<tr>
<td>Long-term (assets held more than 12 months)</td>
<td>15%</td>
</tr>
</tbody>
</table>

**Some key exceptions**

<table>
<thead>
<tr>
<th>Type of gain</th>
<th>Rate²</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long-term gain of certain higher-income taxpayers</td>
<td>20%¹</td>
</tr>
<tr>
<td>Most long-term gain that would be taxed at 10% or 12% based on the taxpayer’s ordinary-income rate</td>
<td>0%</td>
</tr>
<tr>
<td>Long-term gain on collectibles, such as artwork and antiques</td>
<td>28%</td>
</tr>
<tr>
<td>Long-term gain attributable to certain recapture of prior depreciation on real property</td>
<td>25%</td>
</tr>
</tbody>
</table>

¹ In addition, the 3.8% Net Investment Income Tax (NIIT) applies to net investment income to the extent that modified adjusted gross income (MAGI) exceeds $200,000 (singles and heads of households), $250,000 (married filing jointly) or $125,000 (married filing separately).

² The 20% rate applies to taxpayers with taxable income exceeding $434,550 (singles), $461,700 (heads of households), $488,850 (joint filers) or $244,425 (separate filers).
Mind your mutual funds. Mutual funds with high turnover rates can create income that’s taxed at ordinary-income rates. Choosing funds that provide primarily long-term gains can save you more tax dollars because of the lower long-term rates.

Also pay attention to earnings reinvestments. Unless you or your investment advisor increases your basis accordingly, you may report more gain than required when you sell the fund. Brokerage firms are required to track (and report to the IRS) your cost basis in mutual funds acquired during the tax year.

Finally, beware of buying equity mutual fund shares late in the year. Such funds often declare a large capital gains distribution at year end. If you own the shares on the distribution’s record date, you’ll be taxed on the full distribution amount even if it includes significant gains realized by the fund before you owned the shares.

Loss carryovers
If net losses exceed net gains, you can deduct only $3,000 ($1,500 for married taxpayers filing separately) of the net losses per year against other income (such as wages, self-employment and business income, dividends and interest).

You can carry forward excess losses until death. Loss carryovers can be a powerful tax-saving tool in future years if you have a large investment portfolio, real estate holdings or a closely held business that might generate substantial future capital gains.

Income investments
Some types of investments produce income in the form of dividends or interest. Here are some tax consequences to consider:

Dividend-producing investments. Qualified dividends are taxed at the favorable long-term capital gains tax rate rather than at your higher ordinary-income tax rate.

Interest-producing investments. Interest income generally is taxed at ordinary-income rates. So stocks that pay qualified dividends may be more attractive taxwise than other income investments, such as CDs and taxable bonds. But also consider nontax issues, such as investment risk, rate of return and diversification.

Bonds. These also produce interest income, but the tax treatment varies:

- Interest on U.S. government bonds is taxable on federal returns but exempt by federal law on state and local returns.
- Interest on state and local government bonds is excludable on federal returns. If the bonds were issued in your home state, interest also may be excludable on your state return.
- Tax-exempt interest from certain private-activity municipal bonds can trigger or increase the alternative minimum tax (AMT), but the AMT now occurs more rarely. (See page 3.)
- Corporate bond interest is taxable for federal and state purposes.
- Bonds (except U.S. savings bonds) with original issue discount build up “interest” as they rise toward maturity. You’re generally considered to earn a portion of that interest annually — even though the bonds don’t pay this interest annually — and you must pay tax on it.

3.8% NIIT
Taxpayers with modified adjusted gross income (MAGI) over $200,000 per year ($250,000 if married filing jointly and $125,000 if married filing separately) may owe the net investment income tax, in addition to other taxes already discussed here. The NIIT equals 3.8% of the lesser of your net investment income or the amount by which your MAGI exceeds the applicable threshold. Net investment income can include capital gains, dividends, interest, rental income and other investment-related income (but not business income or self-rental income from an active trade or business).

Many of the strategies that can help you save or defer income tax on your investments can also help you avoid or defer NIIT liability. And because the threshold for the NIIT is based on MAGI, strategies that reduce your MAGI could also help you avoid or reduce NIIT liability.

Nontax considerations
Although tax considerations are important, don’t let them control your investment decisions. Also consider your investment goals, time horizon, risk tolerance, factors related to the investment itself, and fees and charges that apply to buying and selling securities.
The Tax Cuts and Jobs Act (TCJA) included a multitude of business-related provisions, most of which went into effect last year. Although the changes are no longer brand new, the TCJA's complexities mean that businesses are still figuring out the exact impact — and how to adjust their tax strategies accordingly.

Business structure
Income taxation and owner liability are the main factors that differentiate one business structure from another. Many businesses choose entities that combine pass-through taxation with limited liability, namely limited liability companies (LLCs) and S corporations. But TCJA changes warrant revisiting the tax consequences of business structure.

The now-flat corporate rate (21%) is significantly lower than the top individual rate (37%), providing significant tax benefits to C corporations and helping to mitigate the impact of double taxation for their owners. In addition, the corporate alternative minimum tax (AMT) has been repealed, while the individual AMT remains (though it will affect far fewer taxpayers — see page 3.) But, the TCJA also introduced a powerful deduction for owners of pass-through entities. (See below.)

For tax or other reasons, a structure change may be beneficial in certain situations. But there also may be unwelcome tax consequences that effectively prevent such a change.

Sec. 199A deduction for pass-through businesses
Through 2025, the TCJA provides the Sec. 199A deduction for sole proprietorships and owners of pass-through business entities, such as partnerships, S corporations, and LLCs that are treated as sole proprietorships, partnerships or S corporations for tax purposes. The deduction generally equals 20% of qualified business income (QBI), subject to limitations that can begin to apply if taxable income exceeds the applicable threshold — $160,700 or, if married filing jointly, $321,400 ($160,725 for separate filers). The limits fully apply when taxable income exceeds $210,700 and $421,400 ($210,725), respectively.

QBI is generally defined as the net amount of qualified items of income, gain, deduction and loss that are effectively connected with the conduct of a U.S. business. QBI doesn’t include certain investment items, reasonable compensation paid to an owner for services rendered to the business, or any guaranteed payments to a partner or LLC member treated as a partner for services rendered to the partnership or LLC.

The 199A deduction isn’t allowed in calculating the owner’s adjusted gross income, but it reduces taxable income. In effect, it’s treated the same as an allowable itemized deduction (though you don’t have to itemize to claim it).

When the income-based limit applies to owners of pass-through entities, the 199A deduction generally can’t exceed the greater of the owner’s share of:

- 50% of the amount of W-2 wages paid to employees by the qualified business during the tax year, or
- The sum of 25% of W-2 wages plus 2.5% of the cost of qualified property.

Qualified property is the depreciable tangible property (including real estate) owned by a qualified business as of year end and used by the business at any point during the tax year to produce qualified business income. Additional rules apply.

Another limitation for taxpayers subject to the income-based limit is that the 199A deduction generally isn’t available for income from “specified service businesses.” Examples include businesses that involve investment-type services and most professional practices (other than engineering and architecture).
The W-2 wage and property limitations and the service business limitation don’t apply if your taxable income is under the applicable threshold. In that case, you should qualify for the full 20% deduction.

### Projecting income

Projecting your business’s income for this year and next can allow you to time income and deductions to your advantage. It’s generally — but not always — better to defer tax, so consider:

- **Deferring income to next year.** If your business uses the cash method of accounting, you can defer billing for products or services at year end. If you use the accrual method, you can delay shipping products or delivering services.

- **Accelerating deductible expenses into the current year.** If you’re a cash-basis taxpayer, you may pay business expenses by Dec. 31, so you can deduct them this year rather than next. Both cash- and accrual-basis taxpayers can charge expenses on a credit card and deduct them in the year charged, regardless of when the credit card bill is paid.

**Warning:** Don’t let tax considerations get in the way of sound business decisions. For example, the negative impact of these strategies on your cash flow or customers may not be worth the potential tax benefit.

- **Taking the opposite approach.** If your business is a flow-through entity and it’s likely you’ll be in a higher tax bracket next year, accelerating income and deferring deductible expenses may save you more tax over the two-year period.

### Depreciation

For assets with a useful life of more than one year, you generally must depreciate the cost over a period of years. In most cases, the Modified Accelerated Cost Recovery System (MACRS) will be preferable to other methods because you’ll get larger deductions in the early years of an asset’s life.

The accelerated cost recovery system (ACRS) will be preferable to other methods because you get larger deductions in the early years of an asset’s life.

### CASE STUDY 3: Demystifying vehicle-related deductions

Julia is considering buying some new vehicles for her business this year. She wants to know how the tax breaks available to her might be affected by the type of vehicle she buys or how the vehicle is used. So she consults her tax advisor.

He tells Julia that purchases of new or used vehicles may be eligible for Sec. 179 expensing, and she may want to buy a large truck or SUV to maximize her deduction. The normal Sec. 179 expensing limit (see below) generally applies to vehicles with a gross vehicle weight rating of more than 14,000 pounds. A $25,000 limit applies to vehicles (typically SUVs) rated at more than 6,000 pounds, but no more than 14,000 pounds.

But even if Julia prefers to buy a smaller vehicle, she can still potentially enjoy a valuable first-year deduction. Vehicles rated at 6,000 pounds or less are subject to the passenger vehicle limits, and for 2019 the first-year depreciation limit is $18,000 ($10,000 plus $8,000 bonus depreciation).

Julia’s advisor also explained that, if she uses a vehicle for business and personal purposes, the associated expenses, including depreciation, must be allocated between deductible business use and nondeductible personal use. He also warns her that, if business use is 50% or less, she won’t be able to use Sec. 179 expensing or the accelerated regular MACRS; she’ll have to use the straight-line method.

But if you make more than 40% of the year’s asset purchases in the last quarter, you could be subject to the typically less favorable midquarter convention. Careful planning can help you maximize depreciation deductions in the year of purchase.

Other depreciation-related breaks and strategies may be available and, in many cases, have been enhanced by the TCJA:

- **Section 179 expensing election.** This allows you to deduct (rather than depreciate over a number of years) the cost of purchasing eligible new or used assets, such as equipment, furniture, off-the-shelf computer software, and water utility property. But due to a drafting error in the TCJA, qualified improvement property will be eligible for bonus depreciation only if a technical correction is issued. (Check with your tax advisor for the latest information.)

Under the TCJA, through Dec. 31, 2026, the definition has been expanded to include used property and qualified film, television and live theatrical productions. For qualified assets placed in service through Dec. 31, 2022, bonus depreciation is 100%. For 2023 through 2026, bonus depreciation is scheduled to be gradually reduced. For certain property with longer production periods, these reductions are delayed by one year.
Warning: Under the TCJA, in some cases a business may not be eligible for bonus depreciation. Examples include real estate businesses that elect to deduct 100% of their business interest and dealerships with floor-plan financing, if they have average annual gross receipts of more than $25 million for the three previous tax years.

Employee benefits
Offering a variety of benefits not only can help you attract and retain the best employees, but also may save tax because you generally can deduct your contributions:

Qualified deferred compensation plans. These include pension, profit-sharing, SEP and 401(k) plans, as well as SIMPLEs. You take a tax deduction for your contributions to employees’ accounts. (For information on the benefits to employees, see page 12.) Certain small employers may also be eligible for a credit when setting up a plan. (See page 11.)

HSAs and FSAs. If you provide employees with a qualified high-deductible health plan (HDHP), you can also offer them Health Savings Accounts. (See page 3.) Regardless of the type of health insurance you provide, you can offer Flexible Spending Accounts for health care. (See page 3.) If you have employees who incur day care expenses, consider offering FSAs for child and dependent care. (See page 4.)

HRAs. A Health Reimbursement Account reimburses an employee for medical expenses up to a maximum dollar amount. Unlike an HSA, no HDHP is required. Unlike an FSA, any unused portion can be carried forward to the next year. But only the employer can contribute to an HRA.

Fringe benefits. Certain fringe benefits aren’t included in employee income, yet the employer can still deduct the portion, if any, that it pays and typically also avoid payroll taxes. Examples are employee discounts, group term-life insurance (up to $50,000 per person) and health insurance.

Warning: You might be penalized for not offering health insurance. The Affordable Care Act (ACA) can in some cases impose a penalty on “large” employers if they don’t offer full-time employees “minimum essential coverage” or if the coverage offered is “unaffordable” or doesn’t provide “minimum value.”

Interest expense deduction
Generally, under the TCJA, interest paid or accrued by a business is deductible up to 30% of “adjusted taxable income.” Taxpayers (other than tax shelters) with average annual gross receipts of $25 million or less for the three previous tax years are exempt from the interest expense deduction limitation.

Some other taxpayers are also exempt. For example, real property businesses can elect to fully deduct their interest, but then would be required to use the alternative depreciation system for real property used in the business.

Loss deductions
A loss occurs when a business’s expenses and other deductions for the year exceed its revenues. Tax treatment differs based on whether the business is a C corporation or a pass-through entity, and the TCJA made changes to the tax treatment of both types of losses:

C corporation net operating losses (NOLs). For NOLs that arise in tax years starting after Dec. 31, 2017, the maximum amount of taxable income that can be offset with NOL deductions is generally reduced from 100% to 80%. In addition, NOLs incurred in tax years ending after Dec. 31, 2017, generally can’t be carried back to an earlier tax year but can be carried forward indefinitely (as opposed to the 20-year limit under pre-TCJA law). (Congress might make a technical correction to address the difference in effective dates. Check with your tax advisor for the latest information.)

CASE STUDY 4 Entertainment, meals and transportation: What’s deductible?
Andre used to regularly claim business deductions for meal, entertainment, vehicle and travel expenses, as well as employee reimbursements of such expenses. He knew that some of these deductions were eliminated under the TCJA, but he wasn’t sure which ones. So he consulted his tax advisor. Here’s what she told him:

Entertainment. These expenses are no longer deductible.

Meals. Meal expenses incurred while traveling on business are still 50% deductible. However, the 50% disallowance rule now also applies to meals provided via an on-premises cafeteria or otherwise on the employer’s premises for the convenience of the employer.

Transportation. Employer deductions for the cost of providing commuting transportation to an employee (such as hiring a car service) are no longer allowed, unless the transportation is necessary for the employee’s safety. Also eliminated are employer deductions for the cost of providing qualified employee transportation fringe benefits (for example, parking allowances, mass transit passes and van pooling). However, those benefits are still tax-free to recipient employees. Transportation expenses for business travel are still 100% deductible, provided they meet the applicable rules.
Pass-through entity “excess” business losses. Through 2025, a limit applies to deductions for current-year business losses incurred by noncorporate taxpayers: Such losses generally can’t offset more than $255,000 (for 2019) of income from other sources, such as salary, self-employment income, interest, dividends and capital gains. The 2019 limit is $510,000 for a married couple filing jointly. Disallowed losses are carried forward to later tax years and can then be deducted under the NOL rules.

Tax credits
Tax credits reduce tax liability dollar for dollar, making them particularly beneficial:

Research credit. The research credit (often called the “research and development” credit) gives businesses an incentive to step up their investments in research. Certain start-ups (in general, those with less than $5 million in gross receipts) can, alternatively, use the credit against their payroll tax. While the credit is complicated to compute, the tax savings can prove significant.

Work Opportunity credit. This credit is designed to encourage hiring from certain disadvantaged groups, such as certain veterans, ex-felons, the long-term unemployed and food stamp recipients. The maximum credit is generally $2,400 per hire but can be higher for members of certain target groups — up to $9,600 for certain veterans. The credit is scheduled to expire on Dec. 31, 2019. Warning: Certification from your State Workforce Agency generally must be requested within 28 days after the employee begins work.

New Markets credit. This gives investors who make “qualified equity investments” in certain low-income communities a 39% credit over a seven-year period. The credit is scheduled to expire on Dec. 31, 2019.

Retirement plan credit. Small employers (generally those with 100 or fewer employees) that create a retirement plan may be eligible for a $500 credit per year for three years. The credit is limited to 50% of qualified start-up costs.

Small-business health care credit. The maximum credit is 50% of group health coverage premiums paid by the employer, provided it contributes at least 50% of the total premium or of a benchmark premium. For 2019, the full credit is potentially available for employers with 10 or fewer full-time equivalent employees (FTEs) and average annual wages of less than $27,100 per employee. Partial credits may be available on a sliding scale to businesses with fewer than 25 FTEs and average annual wages of less than $54,200. Warning: The credit can be taken for only two years, and they must be consecutive.

Family medical leave credit. For 2018 and 2019, the TCJA has created a tax credit for qualifying employers that begin providing paid family and medical leave to their employees. The credit is equal to a minimum of 12.5% of the employee’s wages paid during that leave (up to 12 weeks per year) and can be as much as 25% of wages paid. Ordinary paid leave that employees are already entitled to doesn’t qualify. Additional rules and limits apply.

Sale or acquisition
Whether you’re selling your business or acquiring another company, the tax consequences can have a major impact on the transaction’s success or failure. Consider installment sales, for example. A taxable sale might be structured as an installment sale if the buyer lacks sufficient cash or pays a contingent amount based on the business’s performance. An installment sale also may make sense if the seller wishes to spread the gain over a number of years. This could be especially beneficial if it would allow the seller to stay under the thresholds for triggering the 3.8% NIIT (see page 7) or the 20% long-term capital gains rate (see page 6). But an installment sale can backfire on the seller. For example:

- Depreciation recapture must be reported as gain in the year of sale, no matter how much cash the seller receives.
- If tax rates increase, the overall tax could wind up being more.

With a corporation, a key consideration is whether the deal should be structured as an asset sale or a stock sale. If a stock sale is chosen, another important question is whether it should be a tax-deferred transaction or a taxable sale.
Retirement planning is one area that was only minimally affected by the Tax Cuts and Jobs Act (TCJA). Nevertheless, you should revisit it in your tax planning this year. Tax-advantaged retirement plans can help you build and preserve your nest egg — but only if you contribute as much as possible, carefully consider your traditional vs. Roth options, and are tax-smart when making withdrawals.

401(k)s and other employer plans
Contributing to a traditional employer-sponsored defined contribution plan is usually a good first step:

- Contributions are typically pretax, reducing your taxable income.
- Plan assets can grow tax-deferred — meaning you pay no income tax until you take distributions.
- Your employer may match some or all of your contributions.

Chart 5 shows the 2019 employee contribution limits. Because of tax-deferred compounding, increasing your contributions sooner rather than later can have a significant impact on the size of your nest egg at retirement. Employees age 50 or older can also make “catch-up” contributions, however. If you didn’t contribute much when you were younger, this may allow you to partially make up for lost time.

If your employer offers a match, at minimum contribute the amount necessary to get the maximum match so you don’t miss out on that “free” money.

More tax-deferred options
In certain situations, other tax-deferred saving options may be available:

You’re a business owner or self-employed. You may be able to set up a plan that allows you to make much larger contributions than you could make to an employer-sponsored plan as an employee. You might not have to make 2019 contributions, or even set up the plan, before year end.

Your employer doesn’t offer a retirement plan. Consider a traditional IRA. You can likely deduct your contributions, though your deduction may be limited if your spouse participates in an employer-sponsored plan. You can make 2019 contributions until the April 2020 income-tax-return-filing deadline for individuals. Your annual contribution limit (see Chart 5) is reduced by any Roth IRA contributions you make for the year.

Roth alternatives
A potential downside of tax-deferred saving is that you’ll have to pay taxes when you make withdrawals at retirement. Roth plans, however, allow tax-free distributions; the tradeoff is that contributions to these plans don’t reduce your current-year taxable income:

Roth IRAs. An income-based phaseout may reduce or eliminate your ability to contribute. But estate planning advantages are an added benefit: Unlike other retirement plans, Roth IRAs don’t require you to take distributions during your lifetime, so you can let the entire balance grow tax-free over your lifetime for the benefit of your heirs.

Roth conversions. If you have a traditional IRA, consider whether you might benefit from converting some or all of it to a Roth IRA. A conversion can allow you to turn tax-deferred future growth into tax-free growth and take advantage of a Roth IRA’s estate planning benefits. There’s no income-based limit on who can convert to a Roth IRA. But the converted amount is taxable in the year of the conversion.

Whether a conversion makes sense depends on factors such as:

- Your age,
- Whether the conversion would push you into a higher income tax bracket or trigger the 3.8% NIIT (see page 7),

<table>
<thead>
<tr>
<th>CHART 5</th>
<th>Retirement plan contribution limits for 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regular contribution</td>
</tr>
<tr>
<td>Traditional and Roth IRAs</td>
<td>$ 6,000</td>
</tr>
<tr>
<td>401(k)s, 403(b)s, 457s and SARSEPs²</td>
<td>$19,000</td>
</tr>
<tr>
<td>SIMPLEs</td>
<td>$13,000</td>
</tr>
</tbody>
</table>

¹ For taxpayers age 50 or older by the end of the tax year.
² Includes Roth versions where applicable.

Note: Other factors may further limit your maximum contribution.
Could you be affected by retirement plan changes?

As of this writing, legislation has been proposed that would make a variety of tax law changes related to retirement plans. Here are some of the most significant changes that could affect you:

- Allowing penalty-free IRA withdrawals for the birth or adoption of a child,
- Repealing the maximum age of 70 1/2 for making traditional IRA contributions,
- Increasing the age for beginning required minimum distributions (RMDs) from age 70 1/2 to age 72, and
- Reducing the time period for RMDs for most beneficiaries inheriting IRAs other than surviving spouses.

For the latest information on this retirement plan legislation, contact your tax advisor.

Early withdrawals

Early withdrawals from retirement plans should be a last resort. With a few exceptions, distributions before age 59 1/2 are subject to a 10% penalty on top of any income tax that ordinarily would be due on a withdrawal. Additionally, you'll lose the potential tax-deferred future growth on the withdrawn amount.

If you must make an early withdrawal and you have a Roth account, consider withdrawing from that. You can then immediately convert the contributed amount to a Roth account with minimal tax impact.

Wait as long as possible to take distributions generally is advantageous because of tax-deferred compounding. But a distribution (or larger distribution) in a year your tax bracket is low may save tax. Be sure, however, to consider the lost future tax-deferred growth and, if applicable, whether the distribution could: 1) cause Social Security payments to become taxable, 2) increase income-based Medicare premiums and prescription drug charges, or 3) affect tax breaks with income-based limits.

If you’ve inherited a retirement plan, consult your tax advisor about the distribution rules that apply to you.

IRA donations to charity

Taxpayers age 70 1/2 or older are allowed to make direct contributions from their IRA to qualified charitable organizations up to $100,000 per tax year. A charitable deduction can’t be claimed for the contributions. But the amounts aren’t included in taxable income and can be used to satisfy an IRA owner’s RMD. A direct contribution might be tax-smart if you won’t benefit from the charitable deduction. (See page 3.)
Because the Tax Cuts and Jobs Act (TCJA) has put estate, gift and generation-skipping transfer (GST) tax exemptions at record-high levels, far fewer taxpayers are worrying about these taxes. But the high exemptions currently are available only through 2025. And Congress could pass legislation that reduces the limits sooner. So whether or not you’d be subject to estate taxes under the current exemptions, it’s a good idea to consider if you can seize opportunities to potentially lock in tax savings today. Those same opportunities might not be available in the future.

**Estate tax**

While the TCJA keeps the estate tax rate at 40%, it has doubled the exemption base amount from $5 million to $10 million. The inflation-adjusted amount for 2019 is $11.4 million. (See Chart 6.)

Without further legislation, the estate tax exemption will return to an inflation-adjusted $5 million in 2026. So taxpayers with estates in the roughly $6 million to $11 million range (twice that for married couples), whose estates would escape estate taxes if they were to die while the doubled exemption is in effect, still need to keep potential post-2025 estate tax liability in mind in their estate planning.

**Gift tax**

The gift tax continues to follow the estate tax, so the gift tax exemption also has increased under the TCJA. (See Chart 6.) Any gift tax exemption used during your lifetime reduces the estate tax exemption available at death. Using some of your exemption during your lifetime can be tax-smart, especially if your estate exceeds roughly $6 million (twice that if you’re married). (See Case Study 6.)

You also can exclude certain gifts of up to $15,000 per recipient in 2019 ($30,000 per recipient if your spouse elects to split the gift with you or you’re giving joint or community property) without depleting any of your gift and estate tax exemption.

**Warning:** You need to use your annual exclusion by Dec. 31. The exclusion doesn’t carry over from year to year.

For example, if you don’t make an annual exclusion gift to your grandson this year, you can’t add $15,000 to your 2020 exclusion to make a $30,000 tax-free gift to him next year.

**GST tax**

The generation-skipping transfer (GST) tax generally applies to transfers (both during your lifetime and at death) made to people more than one generation below you, such as your grandchildren. This is in addition to any gift or estate tax due. The GST tax continues to follow the estate tax, so the GST tax exemption also has increased under the TCJA. (See Chart 6.)

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**CASE STUDY 6 When “taxable” gifts save taxes**

Carol has an estate of $12 million. In 2019, she has already made $15,000 annual exclusion gifts to each of her chosen beneficiaries. She’s pleased that the gift and estate tax exemption has essentially doubled and, with future inflation-adjustments, might be enough to protect her entire estate. But she’s in good health and believes she’ll live beyond 2025. So she’s concerned about having substantial estate tax exposure, especially considering that her assets likely will continue to appreciate. Her tax advisor suggests that she make some gifts beyond annual exclusion gifts this year.

So Carol uses $6 million of her gift tax exemption to make additional “taxable” gifts. Therefore, her estate can’t use that amount as an exemption. But she protects at least $6 million from gift and estate tax, even if the exemption drops below $6 million during her lifetime. She also removes the future appreciation from her estate. If the assets, say, double in value before Carol’s death, the gift will essentially have removed $12 million from her estate. This amount escapes the estate tax.

She does, however, need to keep in mind her beneficiaries’ income tax. Gifted assets don’t receive the “step-up” in basis that bequeathed assets do. This means that, if beneficiaries sell the assets, their taxable capital gains will be determined based on Carol’s basis in the assets. So their capital gains tax could be higher than if they inherited the assets.
Transfers to a spouse (during life or at death) aren’t subject to gift or estate tax as long as he or she is a U.S. citizen.

**Tax-smart giving**

Giving away assets now will help reduce the size of your taxable estate. Here are some strategies for tax-smart giving:

**Choose gifts wisely.** Consider both estate and income tax consequences and the economic aspects of any gifts you’d like to make:

- To minimize estate tax, gift property with the greatest future appreciation potential.
- To minimize your beneficiary’s income tax, gift property that hasn’t appreciated significantly while you’ve owned it.
- To minimize your own income tax, don’t gift property that’s declined in value. Instead, consider selling the property so you can take the tax loss and then gifting the sale proceeds.

**Plan gifts to grandchildren carefully.** Annual exclusion gifts are generally exempt from the GST tax, so they also help you preserve your GST tax exemption for other transfers. For gifts to a grandchild that don’t qualify for the exclusion to be tax-free, you generally must apply both your GST tax exemption and your gift tax exemption.

**Take advantage of valuation discounts.** If you own a business, you can leverage your gift tax exclusions and exemption by gifting ownership interests, which may be eligible for valuation discounts. So, for example, if the combined discount is 25%, in 2019 you can gift an ownership interest equal to as much as $20,000 tax-free because the discounted value doesn’t exceed the $15,000 annual exclusion.

Another way to potentially benefit from valuation discounts is to set up a family limited partnership. You fund the FLP with assets such as public or private stock and real estate, and then gift limited partnership interests.

**Warning:** The IRS may challenge valuation discounts; a professional, independent valuation is recommended. The IRS also scrutinizes FLPs, so be sure to properly set up and operate yours.

**Pay tuition and medical expenses.** You may pay these expenses without the payment being treated as a taxable gift to the student or patient, as long as the payment is made directly to the provider.

**Make gifts to charity.** Donations to qualified charities aren’t subject to gift tax. They may also be eligible for an income tax deduction, but this deduction may benefit fewer taxpayers than in the past. (See page 3.)

**Trusts**

Trusts can provide significant tax savings while preserving some control over what happens to the transferred assets. For those with large estates, funding them now, while the gift tax exemption is high, may be particularly tax-smart. Here are some trusts to consider:

**A qualified personal residence trust (QPRT).** It allows you to give your home to your children today — removing it from your taxable estate at a reduced gift tax cost (provided you survive the trust’s term) — while you retain the right to live in it for a certain period.

**A grantor-retained annuity trust (GRAT).** It works on the same principle as a QPRT, but allows you to transfer other assets; you receive payments back from the trust for a certain period.

**A GST — or “dynasty” — trust.** It can help you leverage both your gift and GST tax exemptions. And it can be an excellent way to potentially lock in the currently high exemptions while removing future appreciation from your estate.
### Chart 7  
**2019 Individual Income Tax Rate Schedules**

<table>
<thead>
<tr>
<th>Tax Rate</th>
<th>Regular Tax Brackets</th>
<th>AMT Brackets</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Single</td>
<td>Head of Household</td>
</tr>
<tr>
<td>10%</td>
<td>$0 – $9,700</td>
<td>$0 – $13,850</td>
</tr>
<tr>
<td>12%</td>
<td>$9,701 – $39,475</td>
<td>$13,851 – $52,850</td>
</tr>
<tr>
<td>24%</td>
<td>$84,201 – $160,725</td>
<td>$84,201 – $160,700</td>
</tr>
<tr>
<td>32%</td>
<td>$160,726 – $204,100</td>
<td>$160,701 – $204,100</td>
</tr>
<tr>
<td>37%</td>
<td>Over $510,300</td>
<td>Over $510,300</td>
</tr>
</tbody>
</table>

#### AMT Exemptions

<table>
<thead>
<tr>
<th>Amount</th>
<th>Single</th>
<th>Head of Household</th>
<th>Married Filing Jointly or Surviving Spouse</th>
<th>Married Filing Separately</th>
</tr>
</thead>
<tbody>
<tr>
<td>71,700</td>
<td>$</td>
<td>$</td>
<td>$111,700</td>
<td>$55,850</td>
</tr>
<tr>
<td>Phaseout$</td>
<td>$510,300 – $797,100</td>
<td>$510,300 – $797,100</td>
<td>$1,020,600 – $1,467,400</td>
<td>$510,300 – $733,700</td>
</tr>
</tbody>
</table>

$The AMT income ranges over which the exemption phases out and only a partial exemption is available. The exemption is completely phased out if AMT income exceeds the top of the applicable range.

**Note:** Consult your tax advisor for AMT rates and exemptions for children subject to the "kiddie tax."

### Chart 8  
**2019 Corporate Income Tax Rates**

<table>
<thead>
<tr>
<th>Tax Rate</th>
<th>Type of Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>21%</td>
<td>C corporation</td>
</tr>
<tr>
<td>21%</td>
<td>Personal service corporation</td>
</tr>
</tbody>
</table>

### Chart 9  
**2019 Estate and Trust Income Tax Rate Schedule**

<table>
<thead>
<tr>
<th>Tax Rate</th>
<th>Tax Brackets</th>
</tr>
</thead>
<tbody>
<tr>
<td>10%</td>
<td>$0 – $2,600</td>
</tr>
<tr>
<td>24%</td>
<td>$2,601 – $9,300</td>
</tr>
<tr>
<td>35%</td>
<td>$9,301 – $12,750</td>
</tr>
<tr>
<td>37%</td>
<td>Over $12,750</td>
</tr>
</tbody>
</table>

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Keeping your tax liability to a minimum is key to your overall financial health. Fortunately, there are some tried and true ways to help you achieve that goal. Below are tax-reduction strategies for individuals and businesses. Check off those that may apply to your situation:

**Personal strategies**
- Accelerating or deferring income
- Maximizing or bunching deductions
- Giving tax-savvy donations
- Contributing to a retirement plan
- Claiming all possible tax credits
- Taking child-related breaks
- Timing capital gains and losses
- Planning for retirement plan distributions
- Participating in a Flexible Spending Account
- Taking advantage of education savings plans
- Making timely estimated tax payments
- Incorporating tax planning into your estate plan

**Business strategies**
- Selecting a tax-advantaged business structure
- Claiming all credits for which you’re eligible
- Deducting all eligible business expenses
- Accelerating or deferring income
- Using a tax-smart depreciation method
- Qualifying expenditures as repairs
- Taking advantage of the expensing provision
- Maximizing vehicle-related deductions
- Choosing tax-saving employee benefits to offer
- Setting up a retirement plan
- Using a net operating loss to your tax advantage
- Incorporating tax planning into your exit plan

We would welcome the opportunity to help you minimize your 2019 tax liability. Please call us today to talk about ways to put these and other strategies to work for you.
## September 2019 – August 2020 Tax Calendar

### Individuals and employees

<table>
<thead>
<tr>
<th>REPEATING DEADLINES</th>
<th>Individuals must report tip income</th>
<th>Tip income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Employees must report tip income of $20 or more for a given month to their employers by the 10th of the following month. Exceptions (because the 10th falls on a weekend or holiday): Nov. 12, 2019, and May 11, 2020.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>KEY DATES</th>
<th>Estimated tax</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>REPEATING DEADLINES</th>
<th>October 15, 2019</th>
<th>Last date for self-employed individuals to make 2018 contributions to certain retirement plans, if they requested an automatic extension for their 2018 income tax return.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>April 15, 2020</td>
<td>Individuals must file their 2019 income tax returns (Form 1040) or request an automatic six-month extension (Form 4868) and pay any tax due.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>KEY DATES</th>
<th>April 15, 2020</th>
<th>Last date to make 2019 contributions to an IRA.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Individuals must file their 2019 gift tax returns (Form 709) or request an automatic six-month extension (Form 8892) and pay any gift tax due. (If you don’t owe gift tax and you’re extending your 1040, filing Form 4868 also extends Form 709.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>KEY DATES</th>
<th>June 15, 2020</th>
<th>Individuals living outside the United States must file their 2019 income tax returns (Form 1040) or request a four-month extension (Form 4868) and pay any tax due.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Household employers must file Schedule H (Form 1040) if wages paid in 2019 exceed the annual limit and you’re not extending your 1040.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REPEATING DEADLINES</th>
<th>Oct. 15, 2019</th>
<th>2018 filing deadline for individuals who requested an automatic extension for their income tax return.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Apr. 15, 2020</td>
<td>Individuals must file their 2019 income tax returns (Form 1040) or request an automatic six-month extension (Form 4868) and pay any tax due.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>REPEATING DEADLINES</th>
<th>June 15, 2020</th>
<th>Individuals living outside the United States must file their 2019 income tax returns (Form 1040) or request a four-month extension (Form 4868) and pay any tax due.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>June 15, 2020</td>
<td>Individuals living outside the United States must file their 2019 income tax returns (Form 1040) or request a four-month extension (Form 4868) and pay any tax due.</td>
</tr>
</tbody>
</table>

### Businesses and employers

<table>
<thead>
<tr>
<th>REPEATING DEADLINES</th>
<th>Withholding and FICA taxes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Employers must file Form 941 and pay any tax due: Oct. 31, 2019, and Jan. 31, April 30 and July 31, 2020 (unless you deposited on time and in full all taxes due for the quarter, in which case the deadlines for filing Form 941 are Nov. 12, 2019, and Feb. 10, May 11 and Aug. 10, 2020).</td>
</tr>
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<thead>
<tr>
<th>KEY DATES</th>
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<tbody>
<tr>
<td>Oct. 15, 2019</td>
<td>Businesses must file Form 1099 for any reportable 2019 interest, dividends and miscellaneous payments not required to be reported earlier, if filing paper copies of the 1099. Otherwise, the deadline is April 1, 2020.</td>
</tr>
<tr>
<td>Feb. 28, 2020</td>
<td>Businesses must file Form 1099 for any reportable 2019 interest, dividends and miscellaneous payments not required to be reported earlier, if filing paper copies of the 1099. Otherwise, the deadline is April 1, 2020.</td>
</tr>
<tr>
<td>March 16, 2020</td>
<td>Calendar-year partnerships and S corporations must file their 2019 income tax returns (Form 1065, 1065-B or 1120S) or request an automatic six-month extension (Form 7004) and pay any tax due.</td>
</tr>
<tr>
<td>April 15, 2020</td>
<td>Calendar-year C corporations must file their 2019 income tax returns (Form 1120) or request an automatic six-month extension (Form 7004) and pay any tax due.</td>
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<tr>
<td>July 31, 2020</td>
<td>Employers must file their retirement plan reports (Form 5500 or 5500-EZ) or request an extension.</td>
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<tr>
<th>REPEATING DEADLINES</th>
<th>Sept. 16, 2019</th>
<th>2018 filing deadline for calendar-year S corporations and partnerships that requested an automatic extension for their income tax return.</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Oct. 15, 2019</td>
<td>Last date for calendar-year S corporations and partnerships to make 2018 contributions to certain employer-sponsored retirement plans, if they requested an automatic extension for their 2018 income tax return.</td>
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<th>REPEATING DEADLINES</th>
<th>Jan. 31, 2020</th>
<th>Employers must provide Form W-2 to employees for 2019. Employers must file Form W-2 (Copy A) and transmittal Form W-3 with the Social Security Administration. Businesses must provide Form 1099 to recipients and, if there are any 2019 nonemployee compensation payments reported in Box 7, file Form 1099 with the IRS.</th>
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